



# Audit Committee

**Wednesday, 11th April, 2018 at 5.30 pm**

**Hastings & Knepp, Parkside, Chart Way, Horsham**

Councillors:      Stuart Ritchie (Chairman)  
                         Paul Marshall (Vice-Chairman)  
                         John Chidlow  
                         Brian Donnelly                      Tim Lloyd  
                         Adrian Lee                        Godfrey Newman

You are summoned to the meeting to transact the following business

Tom Crowley  
Chief Executive

## Agenda

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	Page No.
1. <b>Apologies for absence</b>	
2. <b>Minutes</b>	3 - 8
To approve as correct the minutes of the meeting held on 13/12/17	
<i>(Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to <a href="mailto:committeeservices@horsham.gov.uk">committeeservices@horsham.gov.uk</a> at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)</i>	
3. <b>Declarations of Members' Interests</b>	
To receive any declarations of interest from Members of the Committee	
4. <b>Announcements</b>	
To receive any announcements from the Chairman of the Committee or the Chief Executive	
5. <b>To agree the dates of meetings in 2018/19 as follows:</b>	
12 <sup>th</sup> July 2018 10 <sup>th</sup> October 2018 12 <sup>th</sup> December 2018 10 <sup>th</sup> April 2019	
6. <b>Appointment of External Auditors</b>	

To note that Ernst & Young LLP had been appointed by the Audit Commission and then subsequently managed by the Public Sector Audit Appointments (PSAA) as the Council's external auditors for the period 2012/13 to 2017/18.

7.	<b>Audit Progress Report - March 2018</b>	9 - 18
	To receive the Audit Progress Report for March 2018 – To be presented by the External Auditor	
8.	<b>Certification of Claims and Returns 2016-17</b>	19 - 30
	To receive the Certification of Claims and Returns 2016/17 – To be presented by the External Auditor	
9.	<b>Draft Annual Governance Statement 2017/18</b>	31 - 48
	To receive the Draft Annual Governance Statement 2017/18 from the Director of Corporate Resources	
10.	<b>Risk Management - Quarterly Update</b>	49 - 60
	To receive the quarterly report from the Director of Corporate Resources on risk management	
11.	<b>Internal Audit - Quarterly Update Report</b>	61 - 74
12.	<b>Internal Audit Strategy and Annual Plan 2018/19</b>	75 - 98
13.	<b>Accounting Policies</b>	99 - 116
14.	<b>Urgent Business</b>	
	Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as urgent because of the special circumstances	
	To consider the following exempt or confidential information:	
15.	<b>Internal Audit - Quarterly Update Report on Audit Follow ups</b>	117 - 122